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Executive Assistant to DCI

Document No. 126 14 December 1953

Director of Training

NO CHANGE in Class. ☐

☐ DECLASSIFIED

Weekly Summary Report

Class. CHANGED TO: TS S (C)

DDA Memo, 4 May 77

Auth: DDA REG. 77/1763

Date: 07/01/78 By: 000



4. A meeting was held between representatives of the DD/I and the Director of Training to discuss possible participation of DD/I personnel in the proposed Advanced Political Intelligence Course.



6. Arrangements have been made among the Personnel Procurement Division, [redacted] of the Office of Training, and the Assessment and Evaluation Staff, Office of Training, concerning out-of-town testing of Junior Officer Trainee candidates. Selected recruiters will be trained by the Assessment and Evaluation Staff to administer the test battery. Two recruiters have already been trained.

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25X1A2d2

7. The Office of Training Library Staff is conducting a 64-hour course of study in the methods and techniques of library administration for [REDACTED] who will be the librarian [REDACTED]

25X1A9a

8. Dr. William I. Elliott of the White House Executive Offices spoke at the graduation exercises of Basic Intelligence Course (1) #15 on Friday, 11 December 1953.

9. The Chief, Orientation and Briefing Division, briefed Captain Charles C. Howerton, Naval Attache to Buenos Aires, on the missions, functions and charter of CIA on Friday, 4 December 1953.

10. On Wednesday, 9 December, the Chief, Orientation and Briefing Division, briefed for three hours Mr. Harrison Norton, Assistant Secretary of the Air Force for Research and Development on the mission, functions and charter of CIA.

11. The request of G-2 (Colonel John) for attendance of [REDACTED] officers assigned to G-2 as exchange officers at Office of Training programs (weekly indoctrination program and the quarterly orientation course) was answered in the negative on the basis that these programs are for United States officials only. G-2 has been informed of this, and it appeared that this answer was the expected one.

25X1C

12. Students presently in full-time OTR	
courses in CIA installations.....	279
Students presently in part-time OTR	
courses in CIA installations.....	346
Students presently in full-time	
external training.....	114
Students presently in part-time	
external training.....	<u>194</u>
TOTAL.....	933

Slam

MATTHEW BAIRD

MB:ep

cc: DD/P
DD/I
AD (Como)

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